

LICENSING PANEL (LICENSING ACT 2003 FUNCTIONS) ADDENDUM 2

10.00AM, TUESDAY, 1 JUNE 2021

VIRTUAL

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ADDENDUM 2

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Proposed Conditions – Mama Pollo

General

1. Authorised staff employed by Sussex Police in the role of licensing officer shall have the right of access to the licensed premises during hours of operation for the purpose of inspection of the premises and premises records in order to ensure the promotion of the licensing objectives. Substantial food shall be available at all times.
2. Based on the 24hr clock – between the hours listed below, late night refreshments is restricted to a delivery service only. Delivery is only permitted to a private or work address for orders made on-line, telephone or via an app.

Monday 23:00 – Tuesday 02:00
Tuesday 23:00 – Wednesday 02:00
Wednesday 23:00 – Thursday 02:00
Thursday 23:00 – Friday 02:00
Friday 23:00 – Saturday 03:00
Saturday 23:00 – Sunday 03:00
Sunday 23:00 – Monday 02:00

3. Between the above times, the front door to the premises will be locked with no admittance to the public for direct sales from the street and a “Closed” sign will be clearly visible on the front door from the outside.

Additional conditions as stated in original application or agreed with another Agency.

For the Prevention of Crime and Disorder:

4. (a) Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.
(b) The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
(c) CCTV footage will be stored for a minimum of 31 days
(d) The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
(e) The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
(f) Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.
(g) Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.
(h) In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

5. An incident log will be maintained by the premises showing a detailed note of incidents that occur in the premises. The incident log will be inspected and signed off by a person with delegated authority at least once a week. The log book should be kept on the premises and be available for inspection at all times the premises are open by authorised officers of the Licensing Authority or the police. An incident will be defined as being one which involves an allegation of a criminal offence.

Additional conditions as stated in original application or agreed with another Agency.

For Public Safety:

Additional conditions as stated in original application or agreed with another Agency.

For the Prevention of Public Nuisance:

6. The management will ensure that delivery vehicles waiting or arriving to collect orders will be parked/waiting legally and not causing a public nuisance by way of obstructing the highway or footpaths. .

Additional conditions as stated in original application or agreed with another Agency.

For the Protection of Children from Harm:

Additional conditions as stated in original application or agreed with another Agency.